

## Senior Relationship Management Officer

Closing date: 15<sup>th</sup> September 2019 | Apply to: [job@sathapana.com.kh](mailto:job@sathapana.com.kh)

### Locations

- Head Office (01 Position)

### Responsibilities

- Support both individual and corporate clients to let them use our system, products, services easier and more comfortable in terms of communication with relevant department and branch.
- Maintain existing clients by service quality and response speed to solve their problems.
- Research and analyze the market and clients' potential needs through communication.
- Develop the business opportunity with potential existing clients.
- Communicate with potential existing clients to maintain relationship and find new business chances, to seek valuable information and other purposes by visiting, calling, e-mail or other suitable ways
- Deal with clients' request in speedy and proper manner
- Consult with internal colleagues to solve customer's issues, prepare new business solutions and seek opinions or judgment
- Create presentations and materials to show proposals to be understood easily and to be noticed better
- Prepare some reports for internal use to keep information managed in proper way with Seniors and Managements
- Perform others task as assigned.

### Qualifications

- Bachelor degree Finance and Banking, Management, Economics, Marketing or equivalent degree is appreciated.
- At least 3 years experienced in sale and related fields within Bank, MFI, MDI sectors.
- Good at English and Japanese language.
- Fluent of using MS. Word, Excel and Power Point and material preparation skill is required
- Good communication skill, strong commitment, positive thinking, and team player.

### How to apply

- Interested candidates are encouraged to submit the updated CVs to [job@sathapana.com.kh](mailto:job@sathapana.com.kh) or [chhay.sreythuy@sathapana.com.kh](mailto:chhay.sreythuy@sathapana.com.kh)
- For more information, please contact us via 096 351 2222 / 096 958 7777 / 096 418 2222 or go to [www.sathapana.com.kh](http://www.sathapana.com.kh)