



## **CMS & Switching Administration and Support Assistant**

**Closing Date: 30<sup>th</sup> April 2019 | Apply to: [Sok.Socheat@sathapana.com.kh](mailto:Sok.Socheat@sathapana.com.kh)**

### **Location**

- **Head Office (01 Position)**

### **Responsibilities**

- Administrate on the current switching system as well as the integrated system, Cambodia Shared Switch (CSS) ... etc.
- Setup, maintenance any required system environments SIT, UAT, PRE-PROD, etc.
- Ensure the system is updated as per the changes released by the card schemes.
- Ensure the backup environment (DR) and the production environment (DC) having the same configuration, settings, parameterizing and real-time synchronization.
- Assist in switching over exercise between DC and DR at least twice a year.
- Maintain and keep the Edit Package system as well as Visa Testing System (VTS) up-to-date and usable.
- Ensure the acquiring BIN table is up to date as per released by the card scheme companies like Visa, MasterCard, Union Pay, JCB ... etc.
- Administrate on Card Management System (CMS), ensure the users and roles are well managed and performed user access review in every three months.
- Ensure credit card statements are generated and sent to the card holders on time (Every 20th of each month)
- Manage system logs and keep in a safe location for internal/external purpose.
- Assist in new card scheme projects implementation (MasterCard, Union Pay, JCB ... etc.) and any other third-party integration projects.
- Initiate new technology functionalities on top of the current existing functionalities on the ATM machines and POS terminals to ensure that Sathapana bank is a leading technology bank.
- Provide second-level supports to the call center or the business team.
- Performs troubleshooting as required. Such as efforts to leads problem-solving by involving outside vendors and other support users.
- Ensure PCI compliance as well as internal and external audit.

### **Qualifications**

- Bachelor/Master Degree in Information Technology, Information Security, Cyber security, or related field.
- At least 1 year of experience related to Card Management System and Switching System, database management, Ms. SQL server and Oracle.
- Strong knowledge in programming languages, Vb.NET, Java, C#, PHP, etc.
- Good English communication skills on both verbal and written.
- Be proactive and good team work.

### **How to apply**

- Interested candidates are encouraged to submit the updated CVs and Cover Letters to [job@sathapana.com.kh](mailto:job@sathapana.com.kh) or [Sok.Socheat@sathapana.com.kh](mailto:Sok.Socheat@sathapana.com.kh)
- For more information, please contact us via 096 958 7777/ 096 418 2222 or go to [www.sathapana.com.kh](http://www.sathapana.com.kh)