

## IT Audit Officer (01 Position)

Head Office, Phnom Penh, Cambodia | Closing Date: 15 February 2019

[Apply to chhay.sreythuy@sathapana.com.kh](mailto:chhay.sreythuy@sathapana.com.kh)

### Job Description

We are looking for an IT Audit Officer who is self-motivated, bright and thrives on challenges in working on-site with senior staff in internal audit ensure the development of audit programs, tools, and various IT security and projects.

### Responsibilities

- Assist in the identification, documentation and evaluation of the company's IT internal controls plus the development of audit programs for audit missions
- Take ownership and accountability for the internal audit of allocated auditable areas including IT, security and project reviews
- Conduct preliminary audit analyses of IT by identifying the risks to make sure they are utterly identified and taken into consideration for audit activities
- Execute IT audit testing to evaluate the quality of internal control implementations and designs by relevant departments
- Execute Pre and Post-implementation reviews, IT management policies and procedures such as management changes, business continuity planning, disaster recovery and information security to ensure that controls surrounding these processes are effective and adequate
- Perform IT and security audits on network, operating system and data center including security vulnerability evaluation to be properly identified and mitigated
- Follow up during the audit mission and previous audit recommendations to assess whether all recommendations have been reacted and classified by the auditees
- Review audit working paper and evidence for assigned IT audit missions to ensure the completeness of audit findings, identifications of root causes, implications and recommendations
- Gather sufficient and appropriate audit evidence on a specific macro process under the supervision in order to rate internal control quality effectively
- Execute compilation of process documentation, performance of interviews, walkthroughs, audit testing execution, and deficiency documents
- Make and prepare draft audit reports on the assigned missions and present to heads of audit to make sure they are well informed about detailed audit findings and recommendations

### Qualifications

- Bachelor degree in Computer Science, Auditing or other related fields
- At least 2-year-experience in IT and internal audit from banking sectors, MDIs and MFIs
- Good at software development, IT audit, operational risk management and compliance check
- Good at policy development, guidelines composition and process improvement
- Good at communication skill both written and spoken
- Ability to manage multi-task and working pressure

### How to apply

- Interested candidates are encouraged to submit the updated CVs to [job@sathapana.com.kh](mailto:job@sathapana.com.kh) or [sok.socheat@sathapana.com.kh](mailto:sok.socheat@sathapana.com.kh)
- For more information, please go to [www.sathapana.com.kh](http://www.sathapana.com.kh) or contact us at 096 418 2222/ 096 958 7777/ 096 258 0666